

DERBY CHAMBER OF COMMERCE (INC)

MINUTES OF MEETING Held at Kimberley House On 30th July 2013

Present	Wayne HOLLAND Stewart MILNE Tim BRAY Peter KNEEBONE Graham MILLER Genevieve RUSS Phil BUSH Margaret THOMPSON	Chairman / President Secretary
Apologies	Hans LEENAARTS Michelle SCALLY Ross SULLIVAN Geoff SUTTON	Treasurer

The meeting was declared open at 6.00 pm

- 1. Minutes of last meeting**
Minutes' of the last meeting held on 25th June 2013 was **PASSED** as a true record of that meeting.

- 2. Business arising from those minutes.**

- 3. Correspondence & Chamber Involvements**
Incoming Correspondence

Outgoing Correspondence

Other Communications

The Chamber was requested by ABC Broome for comments regarding the recent State approval for the first tidal power station to be situated in Derby. A pre-recorded interview was conducted with Stewart Milne who supported the project on behalf of the Chamber of Commerce.

Members of the Derby Chamber (Stewart Milne and Tim Bray) accompanied the Shire President Elsie Archer, Peter Kneebone (on behalf of the Derby Shire) and Ross Sullivan (Small Business Centre) at a presentation held in Broome on Tuesday 23rd July 2013 by Senators McDonald and Eggleston on the Coalitions 2030 Vision for Developing Northern Australia and to provide feedback from the Chamber of Commerce and Derby in-particular.

- 4. Treasurer's Report**

The Treasurers report has been prepared and presented. Payments have been received for the KEF and payments passed for payment.

It was **AGREED** that the DCC would purchase a PA system, Laptop for Chamber business and a projector for use at the KEF and future events. Quotes to be obtained for presentation at the next meeting for approval.

5 **General Business.**

I. Website (Hans Leenaarts)

It was suggested that the website should have links to the KEF website for people to locate the website for the upcoming event. It was also recommended that other links are made available from the DCC website which would be useful in locating members.

II. Members Register and Update (Ross Sullivan)

Report to be updated at our next meeting. A new membership application has been received from Crawford Realty Derby.

III. The Chamber Constitution and Rules (Stewart Milne)

Work has commenced on the Replaceable Rules and is an on-going process.

IV. Kimberley Economic Forum update (Ross Sullivan)

The KEF Agenda has been finalised and uploaded on the website. International high profile speakers have been organised which will attract attention to the forum. The function will be held at Mowanjum Art Centre and the dinner will be held at the derby Sportsman Club. Tenders have been distributed to local businesses for catering the lunches and teas.

Laura Wilde will be one of the presenters at the KEF and is involved in the Tanami Action group which would be beneficial for the Chamber to request a presentation.

There was a recent Ports Conference held in Perth as to the future of Ports in Western Australia. This item is being looked into as a discussion point at the KEF.

Bookings are open for those wanting to attend – however tickets are limited to 80 attendees.

V. Small Business Awards

The Small Business Awards were held at Fitzroy crossing on the 1st July 2013. Finalists will be attending the State Awards which will be held in Kununurra.

VI. Small Business Incentive Scholarship (Tim Bray)

Downer Mouchel to be invited to discuss their proposal to the Chamber to have their suggestions.

VII. Business After Hours The Visitors Centre (to be confirmed)

VIII. Presentations

Therese Phillips (Small Business Community Survey) made a presentation to the DCC on her Strategic analysis of the Chamber and what improvements could be made in attracting new membership. The results will be discussed at the next meeting.

Tim Bray provided an update in regards to the following infrastructures which the DCC needs to provide ongoing support.

Point Torment and Tidal Power
Mining in the Kimberley
Future of Curtin Air Force Base

Town Planning is stagnant at present with updates to be sourced as to future projects in the near future –update on Shire progress will be followed up.

IX. Membership (Michelle Scally)

A sub-committee has been established to encourage membership. A strategic action plan has been drafted and a business plan will set out the objectives of the Chamber. Members of the sub-committee are Stewart Milne, Tim Bray, Ross Sullivan and Michelle Scally.

A 2 year business plan is to be drafted to May 2015

Regular articles are to be placed in The Muddy Waters

A new vision is to be developed to outline what the business community supports

Objectives Represent the business of the Derby Community
Being an advocate between business and government
Provide membership benefits of being in the Chamber

Membership Packs – Members to be provided with Membership packs
Welcome letters to be sent to Members who have renewed their membership
CCI Stickers to be ordered for Members to place on their business premises
Wayne Holland offered to approach businesses in Derby
(A List of Members needs to be provided) to Wayne


4 **Other Matters Arising**

Derby Accommodation – It was raised that the issues relating to short-term accommodation in Derby is causing problems with Hotels and Motels in Derby and needs to be addressed. Formal requests will be presented to the Shire for their response.

Matter to be discussed further once the facts have been established.

Next meeting was proposed for Wednesday 28th August 2013.

Meeting was declared closed at 7.55pm.



Chairman



Secretary